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REQUEST FOR TENDERS

RFT: 2022/037
File: AP_3/28/6
Date: 7 June, 2022
To: Interested consultants
From: Fred Siho Patison, Climate Change Finance Readiness Adviser

Subject: Request for tenders (RFT): Green Climate Fund (GCF) Readiness 1, Solomon Islands - Consultancy for Technical Assistance to the Development Bank of Solomon Islands (DBSI) and the Solomon Islands Ministry of Finance and Treasury (MOFT) towards accreditation to the Green Climate Fund (GCF)

1. Background

- 1.1. The Secretariat of the Pacific Regional Environment Programme (SPREP) is an intergovernmental organization charged with promoting cooperation among Pacific islands countries and territories to protect and improve their environment and ensure sustainable development.
- 1.2. SPREP approaches the environmental challenges faced by the Pacific guided by four simple Values. These values guide all aspects of our work:
 - We value the Environment
 - We value our People
 - We value high quality and targeted Service Delivery
 - We value Integrity
- 1.3. For more information, see: www.sprep.org.

2. Specifications: statement of requirement

- 2.1. SPREP is a Delivery Partner for the GCF Solomon Islands Readiness 1 through the Solomon Islands Ministry of Environment, Climate Change, Disaster Management and Meteorology (MECDM).
- 2.2. SPREP would like to call for tenders from qualified and experienced service providers who can offer their services as set out in the Terms of Reference (ToR) in Annex A – an Individual Consultant or a Consultancy Firm to provide Technical Assistance to the Development Bank of Solomon Islands (DBSI) and Solomon Islands Ministry of Finance and Treasury (MOFT) towards accreditation to the Green Climate Fund (GCF).
- 2.2. The successful applicant will be engaged as a consultant (over a period of 5 months period): Consultancy Firm to provide Technical Assistance to the Development Bank of Solomon Islands (DBSI) and Solomon Islands Ministry of Finance and Treasury (MOFT) towards accreditation to the Green Climate Fund (GCF).
- 2.3. The successful applicant will deliver the outputs as per TOR in Annex A - to provide Technical Assistance to the Development Bank of Solomon Islands (DBSI) and Solomon Islands Ministry of Finance and Treasury (MOFT) towards accreditation to the Green Climate Fund (GCF).



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- 2.4 The successful applicants will work with the SPREP (Delivery Partner) Readiness Team, the MECDM Project Management Coordination Unit (PMCU), DBSI and MOFT to deliver the overall work plan and in accordance with the Terms of Reference in Annex A.
- 2.5. The successful consultant must supply the services to the extent applicable, in compliance with SPREP's Values and Code of Conduct: https://www.sprep.org/attachments/Publications/Corporate_Documents/spreporganisational-values-code-of-conduct.pdf. Including SPREP's policy on Child Protection, Environmental Social Safeguards, Fraud Prevention & Whistleblower Protection and Gender and Social Inclusion.
- 2.6. SPREP Standard Contract Terms and Conditions are non-negotiable.

3. Conditions: information for applicants

- 3.1. To be considered for this tender, interested consultants must meet the following conditions:
 - i. Submit a detailed Curriculum vitae detailing qualification and previous relevant experience for each proposed personnel;
 - ii. Provide three referees relevant to this tender submission, including the most recent work completed;
 - iii. Provide examples of past related work outputs;
 - iv. Complete the **tender application form** provided (*Please note you are required to complete in full all areas requested in the Form, particularly the Statements to demonstrate you meet the selection criteria – DO NOT refer us to your CV. Failure to do this will mean your application will **not** be considered*).
For the Technical and Financial proposals you may attach these separately; and
 - v. Provide a copy of valid business registration/license.
 - vi. Must be willing to undertake international travel, as may be required to effectively deliver the assignment as detailed in Annex A. The cost of travel should be included in the financial proposal, however this will subject to further discussion with the winning bidder before a contract can be signed considering the current COVID19 situation.
 - vii. If travel restrictions allow, the consultant must spend at least 20 working days in Solomon Islands with 10 days based within DBSI and 10 with the Climate Resilience Finance Unit in the MOFT, Honiara, Solomon Islands. The costs required such as travel costs and DSA should be included in the financial proposal.
 - viii. The consultancy will need to also demonstrate how they will deliver the consultancy in the event that international consultants are not able to travel into the country (Solomon Islands) and may include working through the local counterparts. Local counter parts must also meet the key requirements in the TOR in Annex A.
 - ix. Must be willing to work in accordance and in cooperation with SPREP to ensure that, relevant SPREP financial management, procurement and other policies are followed in the delivery of the assignment.
- 3.2 Tenderers must declare any areas that may constitute conflict of interest related to this tender and sign the **conflict of interest form** provided.
- 3.3 **Tenderer is deemed ineligible due to association with exclusion criteria, including** bankruptcy, insolvency or winding up procedures, breach of obligations relating to the payment of taxes or social security contributions, fraudulent or negligent practice, violation of intellectual property rights, under a judgment by the court, grave professional misconduct including misrepresentation, corruption, participation in a criminal organisation, money

laundering or terrorist financing, child labour and other trafficking in human beings, deficiency in capability in complying main obligations, creating a shell company, and being a shell company.

- 3.4 Tenderer must sign a declaration of **honour form** together with their application, certifying that they do not fall into any of the exclusion situations cited in 3.3 above and where applicable, that they have taken adequate measures to remedy the situation.

4. Submission guidelines

- 4.1. Tender documentation should demonstrate that the interested consortium satisfies the conditions stated above and in the Terms of Reference and is capable of meeting the required services and timeframes. Documentation must also include supporting examples to address the evaluation criteria.
- 4.2. Tender documentation should be submitted in English and outline the interested consultant's complete proposal:
- a) **SPREP Tender Application form and conflict of interest form.** *(Please note you are required to complete in full all areas requested in the Form, particularly the Statements to demonstrate you meet the selection criteria – DO NOT refer us to your CV. Failure to do this will mean your application will **not** be considered).*
For the Technical and Financial proposals you may attach these separately.
 - b) **Honour form**
 - c) **Curriculum Vitae** of the proposed personnel to demonstrate that they have the requisite skills and experience to carry out this contract successfully.
 - d) **Technical Proposal** which contains the details to achieve the tasks outlined in the Terms of Reference, including timelines to complete the deliverables.
 - e) **Financial Proposal** to outline all costs associated with the undertaking of the services including professional fees (including daily rate and number of days) including international travel to Honiara covering airfares and DSAs.
- 4.3. Provide three referees relevant to this tender submission, including the most recent work completed.
- 4.4. Tenderers/bidders shall bear all costs associated with preparing and submitting a proposal, including cost relating to contract award; SPREP will, in no case, be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- 4.5. The tenderer/bidder might be requested to provide additional information relating to their submitted proposal, if the Tender Evaluation Committee requests further information for the purposes of tender evaluation. SPREP may shortlist one or more Tenderers and seek further information from them.
- 4.6. The submitted tender proposal must be for the entirety of the Terms of Reference and not divided into portions which a potential tenderer/bidder can provide services for.
- 4.7. Tender submission must be in United States Dollars (USD).
- 4.8. The Proposal must remain valid for 90 days from date of submission.
- 4.9. Tenderers must insist on an acknowledgement of receipt of tender.

5. Tender Clarification



- 5.1. a. Any clarification questions from applicants must be submitted by email to procurement@sprep.org before 22 June 2022. A summary of all questions received complete with an associated response posted on the SPREP website www.sprep.org/tender by 24 June 2022.
- b. The only point of contact for all matters relating to the RFT and the RFT process is the SPREP Procurement Officer.
- c. SPREP will determine what, if any, response should be given to a Tenderer question. SPREP will circulate Tenderer questions and SPREP's response to those questions to all other Tenderers using the SPREP Tenders page (<https://www.sprep.org/tenders>) without disclosing the source of the questions or revealing any confidential information of a Tenderer.
- d. Tenderers should identify in their question what, if any, information in the question the Tenderer considers is confidential.
- e. If a Tenderer believes they have found a discrepancy, error, ambiguity, inconsistency or omission in this RFT or any other information given or made available by SPREP, the Tenderer should promptly notify the Procurement Officer setting out the error in sufficient detail so that SPREP may take the corrective action, if any, it considers appropriate.

6. Evaluation criteria

- 6.1. SPREP will select a preferred consultant on the basis of SPREP's evaluation of the extent to which the documentation demonstrates that the tenderer offers the best value for money, and that the tendered satisfies the following criteria:
- 6.2. A proposal will be rejected if it fails to achieve 70% or more in the technical criteria.

I. Technical Criteria Scores – 70%

- i. (20%) A Master's Degree with over 10 years of work experience or an under-graduate with over 15 years for experience in the field of banking and finance, economics, business, accounting, private and public sector ,environment and climate change, governance and development as required in Annex A Section 7.0.
- ii. (30%) Meets all the required work experience and knowledge as outlined in the TOR Annex A Section 7.0.
- iii. (20%) Technical Proposal / Methodology;
 - a) Preliminary methodology to be used to undertake the required task in accordance with the TOR in Annex A.
 - b) Proposed work plan including scheduled timeframe to complete the deliverables as outlined in the TOR in Annex A.
 - c) Demonstrate in the proposal the ability to deliver highly technical analysis and reporting as outlined in the TOR in Annex A.

II. Financial Proposal Score – (30%)

Detailed Financial Proposal (professional fees and associated costs). The cost of travel will be discussed with the winning bidder before a contract can be signed considering the current COVID19 situation.

The following formula shall be used to calculate the financial score for ONLY the proposals which score 70% or more in the technical criteria:

$$\text{Financial Score} = a \times \frac{b}{c}$$

Where:

a = maximum number of points allocated for the Financial Score

b = Lowest bid amount

c = Total bidding amount of the proposal

7. Variation or Termination of the Request for Tender

- 7.1 a. SPREP may amend, suspend or terminate the RFT process at any time.
- b. In the event that SPREP amends the RFT or the conditions of tender, it will inform potential Tenderers using the SPREP Tenders page (<https://www.sprep.org/tenders>).
- c. Tenderers are responsible to regularly check the SPREP website Tenders page for any updates and downloading the relevant RFT documentation and addendum for the RFT if it is interested in providing a Tender Response.
- d. If SPREP determines that none of the Tenders submitted represents value for money, that it is otherwise in the public interest or SPREP's interest to do so, SPREP may terminate this RFT process at any time. In such cases SPREP will cancel the tender, issue a cancellation notice and inform unsuccessful bidders accordingly.

8. Deadline

- 8.1. **The due date for submission of the tender is: 06 July 2022, midnight (Apia, Samoa local time).**
- 8.2. Late submissions will be returned unopened to the sender.
- 8.3. Please send all tenders clearly marked 'RFT 2022/037: **Consultancy for Technical Assistance to the Development Bank of Solomon Islands (DBSI) and the Solomon Islands Ministry of Finance and Treasury (MOFT) towards accreditation to the Green Climate Fund (GCF) Climate Fund**

Mail: SPREP

Attention: Procurement Officer

PO Box 240

Apia, SAMOA

Email: tenders@sprep.org (MOST PREFERRED OPTION)

Fax: 685 20231

Person: Submit by hand in the tenders' box at SPREP reception,
Vailima, Samoa.

Note: Submissions made to the incorrect portal will not be considered by SPREP. If SPREP is made aware of the error in submission prior to the deadline, the applicant will be advised to resubmit their application to the correct portal. However, if SPREP is not made aware of the error in submission until after the deadline, then the application is considered late and will be returned unopened to the sender.

SPREP reserves the right to enter into negotiation with respect to one or more proposals prior to the award of a contract, split an award/awards and to consider localised award/awards between any



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proposers in any combination, as it may deem appropriate without prior written acceptance of the proposers.

A binding contract is in effect once signed by both SPREP and the successful tenderer. Any contractual discussion/work carried out/goods supplied prior to a contract being signed does not constitute a binding contract.

For any complaints regarding the Secretariat's tenders please refer to the Complaints section on the SPREP website

<http://www.sprep.org/accountability/complaints>

ANNEX A

Terms of Reference

Consultancy for Technical Assistance to the Development Bank of Solomon Islands (DBSI) and the Solomon Islands Ministry of Finance and Treasury (MOFT) towards accreditation to the Green Climate Fund (GCF) Climate Fund

1.0 Consultancy Background

The Secretariat of the Pacific Regional Environment Programme (SPREP) is implementing the GCF Readiness 1 Solomon Island Project with the objective to strengthening the National Designated Authority (NDA) Capacity and Strategic Engagement of Solomon Islands with the GCF to develop and implement climate action policies and plans in a manner that is country-driven, coordinated, inclusive and equitable. The Project will provide a wide range of high-level, high-visibility technical assistance and capacity-building support to access climate finance.

SPREP as an accredited entity to the GCF began the implementation of the readiness and preparatory support programme to build the capacity of the NDA through additional personnel (GCF Readiness 1 Solomon Islands National Coordinator and, GCF Readiness 1 Solomon Islands Finance and Administration Assistant), develop the GCF Country Programme, strengthen national programming processes through a stakeholders' engagement framework and a letter of no objection procedure, support national entities accreditation, and provide resources to develop project concept notes. These will ensure that the NDA fulfils its expected functions and roles and leads an effective coordination mechanism to better engage with the fund.

The project is also helping national entities build national policies and systems and institutional capacity to have direct access to the GCF. The Solomon Islands GCF NDA intends to nominate the Ministry of Finance and Treasury and the Development Bank of Solomon Islands (DBSI) in addition to the National Transport Fund (NTF) as accredited entities (AEs) to the GCF.

DBSI as a financial institution will play an important role in supporting key stakeholders both in public and private sector to access climate change finance from the GCF. As such, technical assistance will be provided to undertake a baseline review and gap analysis of the banks existing policies, fiduciary process, services and products and also make recommendations for implementation through an action plan for the DBSI to work towards accreditation.

The Ministry of Finance and Treasury is also identified by the SIG to be considered as a delivery partner and supported further to be an accredited entity. As part of the efforts a Financial Management Capacity Assessment (FMCA) was undertaken in 2016 by the GCF. The FMCA outlines key gaps that need to be addressed in order for the MOFT to be a delivery partner and more so as an initial step towards full accreditation to the GCF. The MOFT have since received support from a number of development partners to address some of these gaps. Progress has been made at institutional level with the establishment of the climate

resilience finance unit and supporting staff. However, there remains gaps in the fiduciary, procurement and related policies and processes as outlined in the FMCA.

The SPREP GCF readiness project will therefore provide technical support to the MOFT towards addressing these gaps focusing on the fiduciary, procurement and related policies and processes. This will be undertaken through a baseline review and gap analysis of the MOFT fiduciary and procurement processes against the FMCA template and also the GCF accreditation criteria. The baseline assessment and gap analysis will then make recommendations in the form of the MOFT accreditation action plan to address fiduciary, procurement, systemic, policy, institutional and capacity development for the period 2023-2025. This is with the view that delivery partner and accreditation application will be initiated post 2024 with the support of GCF readiness support programme.

2.0 Objectives of the Technical Support

A. DBSI Technical Support.

The DBSI technical support focus on two main objectives as follows;

1. Undertake a baseline review, gap assessment and formulate a baseline review report of the banks existing fiduciary policies and processes including an analysis of its current portfolio, products and services.
2. Formulate an accreditation action plan to address the gaps identified in the baseline review report against the GCF accreditation criteria and requirements.

B. MOFT Technical Support.

The technical support to the MOFT has four main objectives as follows;

1. Undertake a baseline review, gap assessment and formulate a baseline review report of MOFT existing fiduciary policies and processes against the FMCA assessment results, recommendations and GCF accreditation requirements.
2. Review the FMCA application recommendations and related reports and documents produced by ADB, PIF and other development partners for the MOFT.
3. Formulate the MOFT accreditation action plan to address the recommendations of the FMCA and gaps in the baseline review and gap analysis report against the GCF accreditation criteria and requirements.
4. Provide technical advice and support when required to the MOFT climate finance resilience unit for the duration of the contract.

3.0 Detailed Tasks of Technical Support

The following are the expected tasks to be undertaken by the consultant;

A. *DBSI Baseline Review and Gap Analysis for GCF Accreditation*

- Initiate consultation meetings with the SI GCF NDA and DBSI as part of the review and gap analysis for this assignment to fully understand (i) the scope of the DBSI mandate,



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portfolio and work programme and the services and products offered and (ii) the Bank's vision for becoming a GCF accredited entity.

- Undertake a desktop review of the DBSI fiduciary policies and processes and work with the DBSI to complete an initial GCF accreditation self-assessment.
- Undertake a comprehensive review of DBSI policies, processes and practices against the GCF accreditation application requirements. This should be in line with the current GCF accreditation application form and guidance on assessment criteria.
- The review should include, but not be limited to, policies, processes and practice related to basic fiduciary standards, specialized fiduciary standards, environmental and social safeguards and gender.
- Identify and assess DBSI strengths, weaknesses and gaps for completing the accreditation application and obtaining accreditation.
- Provide recommendations for DBSI to strengthen any identified areas of weaknesses and to close gaps. Recommendations should also include (i) key priority accreditation focus areas aligned to DBSI portfolio lending policies and products and services, (ii) potential products and services that will be considered once bank becomes and accredited entity to the GCF and (iii) take into consideration support for the private sector especially SMEs¹ and MSMEs².
- Prepare the draft baseline review and gap analysis draft report and share with SPREP and SI GCF NDA
- Present the baseline review and gap analysis report to the DBSI board for inputs, and discussion for preparation of the final report for endorsement.
- Finalize and submit the baseline review and gap analysis report to the SI NDA and SPREP.

B. DBSI GCF Accreditation Action Plan

- Develop a draft action plan utilizing information from the baseline review and gap analysis report and in consultation with DBSI, SPREP and SI GCF NDA as well as other key financial institutions, private sector representative and government stakeholders.
- The plan will state clear actions to address all policy, process and track record gaps identified in the review report for the DBSI to achieve GCF Accredited status.
- The plan will map and/or prioritize actions in an order for DBSI to effectively and efficiently close gaps and strengthen areas of weakness.
- As part of developing the action plan undertake comprehensive consultations with key financial institutions, private sector representative and government stakeholders.
- Determine and make recommendation as to the Accreditation Level suitable for DBSI based on capacity and the opportunities offered. This will be undertaken in consultation with the bank and SI GCF NDA.

¹ Small and Medium Enterprises

² Micro, Small and Medium Enterprises.



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- Actions will have realistic timeframes and provide indicative costs for implementation to commence in 2023-2025.
- Present the draft action plan to the DBSI, SPREP and the SI GCF NDA.
- Prepare and present the action plan to the DBSI board for inputs, discussion for preparation of the final action plan for endorsement.
- Finalize and submit the action plan to the SI GCF NDA and SPREP.

C. MOFT Baseline Review and Gap Analysis

- Initiate consultation meetings with the SI GCF NDA and MOFT as part of the review and gap analysis of its fiduciary policies and processes.
- Undertake a desktop review of the MOFT fiduciary policies and processes and work with the MOFT to complete an initial GCF accreditation self-assessment.
- Review the GCF comments on the FMCA and make a stock take of outstanding gaps that needs to be addressed.
- Review existing reports related to MOFT capacity development support from ADB, PIF, UNDP, SPC and other development partners.
- Undertake a detail review of the MOFT policies related to transparency, accountability and reporting processes.
- Review of MOFT organization structure in particular the climate resilience finance unit and other departments to better understand how management and implementation of a GCF project can be developed, mobilized and managed.
- Review policies and processes related to compliance, internal audits and budgeting processes.
- Identify key polices and measures related to; i) a code of ethics; ii) procedures for disclosure of conflicts of interest; iii) preventing financial fraud; iii) investigations procedures: and v) anti-money laundering and antiterrorist policies.
- Review and assess the MOFT policies related to gender and environmental and social safeguards.
- Review and analysis of the MOFT procurement policy, processes and requirements.
- Review of the MOFT corporate plan and staff development plan and analyze the MOFT key strategic documents and services provided.
- Review and undertake a gap analysis of all technical, systemic, institutional and policy gaps for the MOFT.
- Prepare the baseline review and gap analysis draft report and share with SPREP and SI GCF NDA.
- Facilitate a stakeholder review workshop for the draft report in Honiara.
- Present the baseline review and gap analysis draft report summary on PPT to the MOFT, SPREP and the SI GCF NDA
- Present the baseline review and gap analysis report to the MOFT for inputs and endorsement.
- Finalize and submit the baseline review and gap analysis report to the SI NDA and SPREP.



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D. MOFT GCF Accreditation Action Plan

- Use the baseline review and gap analysis report and the FMCA to inform the development of the MOFT GCF accreditation action plan.
- The action plan will have actions that have timeframes and with costs for implementation for the period 2023-2025.
- The action plan will address all the gaps in the FMCA and fiduciary policy gaps and process identified in the baseline review report.
- Include actions to address technical, systemic, institutional and staff capacity gaps identified in the baseline review report.
- Address any gaps related to policies and process on transparency, accountability and reporting process
- Address policies and processes related to compliance, internal audits and budgeting processes.
- Address key policies and measures related to; i) a code of ethics; ii) procedures for disclosure of conflicts of interest; iii) preventing financial fraud; iii) investigations procedures; and v) anti-money laundering and antiterrorist policies.
- Address gap related to the MOFT policies related to gender and environmental and social safeguards.
- Address gaps in the MOFT procurement policy and requirements.
- Made recommendations for action on the MOFT corporate plan and staff development plan and issues related MOFT delivering its services effectively
- Address all issues and gap related to the GCF accreditation criteria and requirements.
- Make recommendation on the key priority focus areas that the MOFT GCF accreditation aligned to its key portfolio lending policies and products and services.
- Make recommendation on potential products and services that will be considered once MOFT becomes an accredited entity to the GCF. The recommendations will also take into consideration support for all stakeholders including the private sector, civil society organizations (CSOs), community groups, NGOs and key sectors.
- As part of developing the action plan undertake comprehensive consultations with key sectors, private sector representative, CSOs, NGOs and government stakeholders.
- Facilitate stakeholder review workshop for the action plan.
- Prepare the draft action plan and share with MOFT, SPREP and SI GCF NDA.
- Present the action plan summary on PPT to the MOFT, SPREP and the SI GCF NDA.
- Present the action plan to the MOFT management for inputs and endorsement.
- Finalize and submit the action plan to the SI GCF NDA and SPREP.

4.0 Expected Outputs and Deliverables

The main outputs and deliverables are;

1. An inception report that will outline the approach, schedule and work plan on how the consultant(s) will undertake the required tasks and fulfill the objectives with clear distinction for the DBSI support and the MOFT support.



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2. Provide monthly progress reports to SPREP, DBSI, MOFT and SI GCF NDA for the duration of the contract.
3. Formulate and submit the DBSI Baseline Review and Gap Analysis Report to SPREP, DBSI and the SI GCF NDA.
4. Formulate and submit the DBSI GCF Accreditation Action Plan to SPREP, DBSI and the SI GCF NDA.
5. Formulate and submit the MOFT Baseline Review and Gap Analysis Report to SPREP, MOFT and the SI GCF NDA.
6. Formulate and submit the MOFT GCF Accreditation Action Plan to SPREP, MOFT and the SI GCF NDA.
7. Submit an end of consultancy report.

5.0 Supervision and work location

The consultant will work directly with the DBSI CEO and PS MOFT and allocated supervisors and will report directly to SPREP through the Climate Finance Readiness Adviser and the SI GCF NDA.

The consultant is expected to be located within the DBSI office and MOFT in Honiara, Solomon Islands. However, due to COVID-19 travel restrictions, the consultant can work remotely and liaise directly with DBSI and MOFT to undertake the task.

If travel restrictions allow, the consultant must spend at least 20 working days in Solomon Islands with 10 days based within DBSI and 10 days with the Climate Finance Resilience Unit in the MOFT, Honiara, Solomon Islands. The costs required should be included in the financial proposal.

The consultant is expected to provide their own IT and computer equipment for the assignment.

6.0 Consultancy Duration

The consultancy will be for 120 working days over 5 months until 31 November, 2022.

7.0 Qualifications and Experiences

Education

- A Master's Degree with 10 years of work experience or an under-graduate with over 15 years for experience in the field of banking and finance, economics, business, accounting, private and public sector, environment and climate change, governance and development.

Work Experience

- Over 10 years policy development experience in banking and finance, economics, business, private sector and public sector and related entities. Proven experience



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with business, public and financial institutions and other development agencies nationally and internationally such as the ADB, UN agencies and World Bank.

- Have undertaken related work experience with the GCF and supported accreditation related work to the GCF and/or similar entities. Have similar work experience with the International agencies such as the World Bank, UNDP UNEP and ADB or similar organisations.
- Demonstrate some level of experience and knowledge with the GCF and/or Climate Finance Institutions such as the Global Environment Facility (GEF) and Adaptation Fund (AF) and implementation agencies such as the World Bank, UNDP, UNEP and regional agencies such as SPREP and SPC.
- Demonstrate the ability to undertake organisation and business institutional and fiduciary capacity assessment and development. Experience and understanding of banking and finance, economic management, organisational policies, fiduciary and procurement policies.
- Demonstrate experience and familiarity with gender and environment and social safeguards and broad stakeholder consultations. Proven track record in stakeholder engagement and collaborating with donor, government and development agencies and the private sector.
- Demonstrated familiarity with climate change and government policy and priorities in SIDs or the PICs, institutional strengthening and capacity development and climate finance, including the GCF, other donors and development agencies.
- Experience in stakeholder engagement, capacity building, communications and training across national and local government, NGO's and the private sector including facilitation of consultation and workshops.
- Demonstrate excellent oral and written communication skills, including the ability to prepare high quality written reports and other documents.
- Experience in research, desktop reviews and preparing reports, meeting minutes, and undertaking research and data collection and managing information.

Language requirements

- Excellent command for written and spoken English
- Expected to write high quality documents in English

8.0 Gender Equality and Social Inclusion (GESI)

As the GCF Readiness 1 Solomon Island Project is committed to the participation of women and vulnerable groups in its activities, Consultants are required to address and integrate GESI issues in their work. At a minimum, Consultants are requested to record and report on participation at trainings, workshops, stakeholder consultations and similar for a disaggregated by gender, disability, and location.



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