

## REQUEST FOR TENDERS

File: AP 6/5/4  
Date: 2 July, 2019  
To: Interested suppliers  
From: Raymond Schuster – GEF Project Assistant

**Subject: Request for Tender: For the review and update of the Stockholm Convention National Implementation Plan (NIP)**

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### 1. Background

- 1.1. The Secretariat of the Pacific Regional Environment Programme (SPREP) is an intergovernmental organisation charged with promoting cooperation among Pacific islands countries and territories to protect and improve their environment and ensure sustainable development.
- 1.2. SPREP is executing a Pacific Persistent Organic Pollutant (POPs) reduction Project that is funded by the Global Environment Facility, and implemented by the United Nations Environment (UNEP) and the Food and Agriculture Organization (FAO). The goal of the project is to reduce POPs release through the improved management of solid and hazardous wastes.
- 1.3. The Stockholm Convention on Persistent Organic Pollutants (POPs) is an internationally binding agreement that commits governments around the world to take the necessary actions to reduce, and where feasible, eliminate the production and environmental releases of 28 listed POPs. The Convention entered into force on 17 May 2004. As Parties to the convention **Fiji, Tonga, Tuvalu and Vanuatu** are obligated to comply with the Convention's requirement by establishing an inventory and formulating a National Implementation Plan (NIP) for the proper management of the scheduled POPs and wastes in order to eventually eliminate their releases within the country and abroad. Additionally, convention Article 7(1)(c) requires that an existing NIP must be updated to show how a country intends to meet its obligations with respect to the amendments to Annexes A, B and C every time new POPs are added.
- 1.4. SPREP anticipates signing the project cooperation agreement with UNEP in July 2019, with commencement of the work immediately after. Contract signing with the consultant is therefore anticipated to be in July – August 2019, but delays may be possible. Should the PCA not be signed, this tender will be cancelled.
- 1.5. For more information, see: [www.sprep.org](http://www.sprep.org).

### 2. Specifications: statement of requirement

- 2.1. SPREP is calling for tenders from qualified and experienced contractors who will be able to undergo the review and update the Stockholm Convention National Implementation Plan (NIP)

for Fiji, Tonga, Tuvalu, Vanuatu by December 2019 and to include also the contemporary management of strategies for listed POPs including the new chemicals listed under the Convention since 2006.

2.2 The Request for Tender (RFT) consists of this document and the following Annex:

Annex I: Instructions to Tenderers;

Annex II: Terms of Reference (TOR);

Annex III: Evaluation Criteria; and

Annex IV: Tender Submission Form.

### 3. Conditions: information for applicants

3.1. To be considered for this tender, interested suppliers **must** meet the following conditions outlined in Annex I.

### 4. Submission guidelines

4.1 Tender submission guidelines are outlined in Annex I and IV.

### 5. Tender Clarification

5.1. Any clarification questions from applicants must be submitted by email to [tenders@sprep.org](mailto:tenders@sprep.org) before **22 July 2019**. A summary of all questions received with an associated response will be posted on the SPREP website [www.sprep.org/tender](http://www.sprep.org/tender) by **24 July 2019**.

### 6. Evaluation criteria

6.1 Tender evaluation are outlined in Annex III.

### 7. Deadline

7.1. **The due date for submission of the tender is: 09 August 2019, midnight (Apia, Samoa local time).**

7.2. Late submissions will be returned unopened to the sender.

7.3 Please send all tenders clearly marked 'TENDER: ***Review and update of the Stockholm Convention National Implementation Plan (NIP)***', through one of the following methods A, B, or C:

A. Mail: SPREP  
Attention: Procurement Officer  
PO Box 240  
Apia, SAMOA

B. Email: [tenders@sprep.org](mailto:tenders@sprep.org) (MOST PREFERRED OPTION)

C. Person: Submit by hand in the tenders box at SPREP reception, Vailima, Samoa.

7.4 Bid Opening is: 12 August 2019, 10:00am (local time) at SPREP Office Vailima, Apia Samoa

SPREP reserves the right to reject any or all tenders and the lowest or any tender will not necessarily be accepted.

**For any complaints regarding the Secretariat's tenders please refer to the Complaints section on the SPREP website**

<http://www.sprep.org/accountability/complaints>