



# SPREP

Secretariat of the Pacific Regional  
Environment Programme

## ANSWERS TO CLARIFICATION QUESTIONS

File: ADM 1/1/4  
RFT: 2022/024/3  
Date: 03 May 2022  
To: Interested suppliers  
Contact: Maraea S. Pogi [maraeap@sprep.org](mailto:maraeap@sprep.org)  
Subject: Request for tenders: **Security Services for SPREP Compound**

### Question 1:

Principal Applicant:

We are applying as a company/firm and would like clarity in relation to the Principal Consultant requirement and whether this refers to the Focal Person who will act on behalf of our company if we are successful?

### Response:

Yes that is correct – the main focal point/main contact person who will be managing this contract if successful

### Question 2:

Proposed Personnel:

Does this requirement refer to the proposed guards selected for this operation?

### Response:

Yes that is correct – proposed guards.

We note that guards are likely to change/rotate from time to time but if you can highlight the proposed team or number of guards and years of experience.

### Question 3:

Financial Proposal:

What conversion rate are we to use for the calculation of our total quote in USD as outlined/required in the RFT?

### Response:

Apologies for the oversight, financial proposals can be submitted in SAT (Samoan tala)



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Question 4:

Close Relations:

Given that we are applying as a company/firm (separate entity from the owners/shareholders) and not as an individual, is this requirement applicable in this instance?

Response:

Yes this requirement applies – please note only close relatives where applicable

Question 5:

Tender for 2 types of Services

We understand that SPREP are seeking a lawn mowing service provider. Would you confirm if we are permitted to bid for 2 services being tendered if we are licensed to perform this activity and registered under the same company name?

Response:

There are no restrictions, companies can apply for multiple services provided they have the relevant expertise and experience in the area as well as a business license to perform such services.

Question 6:

What is the duration of the contract in terms of months or years?

Response:

The contract will be for an initial 12 months with a further 12 month extension upon a favourable review of the first 12 months.



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A resilient Pacific environment sustaining our livelihoods and natural heritage in harmony with our cultures.