



SPREP

Secretariat of the Pacific Regional
Environment Programme

ANSWERS TO CLARIFICATION QUESTIONS

File: AP_6/15
RFT: 2022/005
Date: 11 April 2022
To: Interested suppliers
Contact: Maraea S. Pogi maraeap@sprep.org
Subject: Request for tenders: Design, Develop, and Deliver a Regional Virtual Vocational Training Program on used oil management, disaster waste management, sustainable financing mechanisms for waste management, and project management.

Question 1:

In the ToR provisions it is mentioned: 'Translation and interpretation services will be provided independently of this training program development. The costs of translating the documents and interpreting the courses will be covered by SWAP.' – **Does this refer to translations from English to French or translations from English and French to other languages, as needed?**

Response:

This refers to translation from English to French or from French to English. However, if other translation needs from English and French into other languages are required, the service will be paid for independently of this assignment.

No translation/interpretation costs should be included in bidder's financial offer.

Question 2:

In the ToR provisions it is mentioned: 'Tenderers must submit documentation to confirm their accreditation to design, develop and deliver the training in accordance with the objective set out in the Terms of Reference specified in Annex A.' - **Our Company has specified in it's status that we are providing behaviour change, communication and education activities in the field of waste management and sustainable environment practices. In addition, several of our team members have individual teaching/training competence certificates and have successfully designed, developed and delivered trainings on the thematic areas requested in the tender documentation. Will this be considered sufficient accreditation?**

Response:

Yes

Question 3:

In the ToR provisions it is mentioned: 'The courses should lead to a certificate of competence, and if possible, to a professional accreditation.' – **We have in the past issued certificates of participation to the courses and trainings we have designed, developed and delivered. Will a certificate of participation with results of training evaluation mentioned on it suffice to fulfil this requirement?**

PO Box 240, Apia, Samoa T +685 21929 F +685 20231 sprep@sprep.org www.sprep.org

A resilient Pacific environment sustaining our livelihoods and natural heritage in harmony with our cultures.



SPREP

Secretariat of the Pacific Regional
Environment Programme

Response:

Yes

PO Box 240, Apia, Samoa T +685 21929 F +685 20231 sprep@sprep.org www.sprep.org

A resilient Pacific environment sustaining our livelihoods and natural heritage in harmony with our cultures.