



SPREP
Secretariat of the Pacific Regional
Environment Programme



10th Pacific Islands Conference

**NATURE CONSERVATION
AND PROTECTED AREAS**

Nature Conservation Action for a Resilient Pacific

ANSWERS TO CLARIFICATION QUESTIONS

File: AP_3/29
Date: 02 December 2020
To: Interested suppliers
Contact: Maraea S. Pogi maraeap@sprep.org
Subject: Request for tenders: **Consultancy to develop a robust guideline document to inform development of Cook Islands Climate Change Bill - Readvertisement**

Question 1:

Would we be excluded from responding if we are not located in the Cook Islands, but would need to travel to the Cook Islands to complete the work subject to COVID 19 restrictions? Also, if we would be prevented from travel based on government requirements, could the work be completed remotely?

Response:

We require a consultant who is based in Cook Islands for the duration of the consultancy as they will need to work with stakeholders both in the capital Rarotonga and communities and stakeholders across the country. This will require extensive local travel for face-to-face meetings with more remote communities. It is not feasible to undertake this consultancy remotely given the geographic disbursement of communities.

Question 2:

Is SPREP seeking an individual consultant or a team of consultants?

Response:

As per the Terms of Reference SPREP is seeking a local consultant to be based in Cook Islands and work from the Climate Change Cook Islands office, reporting on a day-to-day basis to Director of Climate Change.

Question 3:

Is SPREP seeking only consultants based full-time in the Cook Islands, or is it open to a consultant with the capacity to travel to Cook Islands from New Zealand as required?

Response:

See Question 1



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Question 4:

What is the duration of this project?

Response:

As per the Terms of Reference this is a part-time consultancy to be completed by December 2021.

Question 5:

Are there any terms of reference or scope documents available in addition to the attachments listed here? (Tender; Application Form)

<https://www.sprep.org/tender/request-for-tenders-readvertisement-consultancy-to-develop-a-robust-guideline-document-to-inform-development-of-cook-islands-climate-change-bill-0>

Response:

Terms of Reference are attached to the RFT provided in the link above.