

REQUEST FOR TENDERS

RFT: 2021/070
File: AP_3/29
Date: 30 August, 2021
To: Interested suppliers
From: Semi Qamese – PACRES M&E Officer

Subject: Request for Tenders: Expansion of the Barana Nature and Heritage Park Nursery, Honiara, Solomon Islands.

1. Background

- 1.1. The Secretariat of the Pacific Regional Environment Programme (SPREP) is an intergovernmental organisation charged with promoting cooperation among Pacific islands countries and territories to protect and improve their environment and ensure sustainable development.
- 1.2. SPREP approaches the environmental challenges faced by the Pacific guided by four simple values. These values guide all aspects of our work:
 - We value the Environment
 - We value our People
 - We value high quality and targeted Service Delivery
 - We value Integrity
- 1.3. For more information, see: www.sprep.org.

2. Specifications: statement of requirement

- 2.1. SPREP would like to call for tenders from qualified and experienced local building contractors to expand the existing Barana Nature and Heritage Park Nursery.
- 2.2. The Terms of Reference and the specific statement of work for the consultancy are set out in Annex A.
- 2.3. The successful consultant must supply the services to the extent applicable, in compliance with SPREP's Values and Code of Conduct. https://www.sprep.org/attachments/Publications/Corporate_Documents/sprep-organisational-values-code-of-conduct.pdf.

3. Conditions: information for applicants

- 3.1. To be considered for this tender, interested suppliers must meet the following conditions:
 - i. Must be legally able to work in Solomon Islands for the duration of the contract;
 - ii. Fluency in Solomon Islands Pidgin is highly desirable;
 - iii. Provide three references relevant to this tender submission, including the most recent work completed;
 - iv. Provide examples of related past work;

- v. Complete the **tender application form** – *(please note you are required to complete all areas in full as requested on the form, particularly the statements to demonstrate you meet the selection criteria – DO NOT refer us to your CV or your Technical Proposal. Failure to do this will result in the application **not** being considered);* and
- vi. Sign the **Conflict of Interest** form.

4. Submission guidelines

- 4.1. Tender documentation should demonstrate that the interested supplier satisfies the conditions stated above and is capable of meeting the specifications and timeframes. Documentation must also include supporting examples to address the evaluation criteria.
- 4.2. Tender documentation should outline the interested supplier's complete proposal and include:
 - a. The CVs of proposed personnel highlighting related experience relevant to the tender.
 - b. A Technical Proposal which describes the interested tenderer's approach, including timelines to achieve the tasks described in the Terms of Reference.
 - c. A Financial Proposal which breaks down costs for all components of the proposed approach.
 - d. A Completed Tender Application Form and conflict of interest form.
- 4.3. Tenderers/Bidders must insist on an acknowledgement of receipt of tenders/proposals/bids.

5. Tender Clarification

- 5.1. Any clarification questions from applicants must be submitted by email to procurement@sprep.org before 08 September 2021. A summary of all questions received with an associated response will be posted on the SPREP website www.sprep.org/tender by 10 September 2021.

6. Evaluation criteria

- 6.1. SPREP will select a preferred supplier on the basis of SPREP's evaluation of the extent to which the documentation demonstrates that the tenderer offers the best value for money, and that the tenderer satisfies the following criteria.
 - i. More than five (5) years' experiences in building construction work and previous experience in building forestry nurseries or similar structures.
The contractor must have their own tools and equipment and all the necessary licenses, certifications, permits and consents and insurance, including workers insurance for building works in Solomon Islands. Workers must wear appropriate Work, Health Safety (WHS) compliant clothing including safety boots (30%);
 - ii. Record of having successfully worked with communities and government institutions. Good spoken and written English and fluency in Solomon Islands pidgin will be an advantage (20%).
 - iii. Detailed technical proposal including design and drawings (30%); and
 - iv. Detailed financial proposal (budget) (20%).

7. Deadline

- 7.1. The due date for submission of the tender is: **20 September 2021 midnight (Apia, Samoa local time).**
- 7.2. Late submissions will be returned unopened to the sender.
- 7.3 Please send all tenders clearly marked '**RFT 2021/070: Expansion of the Barana Nature and Heritage Park Nursery, Honiara, Solomon Islands.**' to one of the following methods:

Mail: SPREP

Attention: Procurement Officer

PO Box 240

Apia, SAMOA

Email: tenders@sprep.org (MOST PREFERRED OPTION)

Fax: 685 20231

Person: Submit by hand in the tenders box at SPREP reception,
Vailima, Samoa.

Note: Submissions made to the incorrect portal will not be considered by SPREP. If SPREP is made aware of the error in submission prior to the deadline, the applicant will be advised to resubmit their application to the correct portal. However, if SPREP is not made aware of the error in submission until after the deadline, then the application is considered late and will be returned unopened to the sender.

SPREP reserves the right to reject any or all tenders and the lowest or any tender will not necessarily be accepted.

For any complaints regarding the Secretariat's tenders please refer to the Complaints section on the SPREP website

<http://www.sprep.org/accountability/complaints>

ANNEX A

TERMS OF REFERENCE

Expansion of the Barana Nature and Heritage Park Nursery, Honiara, Solomon Islands.

Background and Rationale

Solomon Islands is one of five Pacific ACP countries where the Intra-ACP GCCA+ Pacific Adaptation to Climate Change and Resilience Building (PACRES) is scaling up adaptation/ecosystem-based adaptation (EbA) pilots. This work is being implemented jointly by the Secretariat of the Pacific Regional Environment Programme (SPREP), the Pacific Community (SPC) and the University of the South Pacific (USP).

The Solomon Islands PACRES project is building on and extending activities by the Pacific Ecosystem-based Adaptation to Climate Change (PEBACC) and International Waters Ridge to Reef projects, promoting the use of EbA approaches to reducing vulnerability and increasing resilience to climate change around Honiara, through the Ministry of Environment, Conservation, Disaster Management and Meteorology (MECDM), Ministry of Forestry and Research (MFR) and the Honiara City Council (HCC).

As part of this work PACRES will improve and expand the existing Barana Nature and Heritage Park (BNHP) Nursery to facilitate raising seedlings, and re-planting of seedlings and wildlings in areas around Honiara and BNHP rehabilitation.

BNHP Nursery (see Figure 1) is situated on a flat area and in good condition with good water supply and sufficient space (20m x 40m) to accommodate the required additional seedlings and wildlings. The existing structures in the nursery are shown in Figure 2.

The construction of new indoor and outdoor germination boxes, standout (open) nursery beds and germination beds, soil preparation and potting sheds (see Figure 3), will focus on building materials subject to control procedures that involve inspection and testing according to national standards and scientific testing. Sourcing sustainable eco-friendly materials where practical is encouraged. Structures should be able to withstand extreme weather events.

SPREP is seeking the services of a suitably qualified local building contractor to work with the MFR Nursery Officer, MECDM Climate Change Division, Guadalcanal Province Lands and Forestry extension Officer and, BNHP Committee and Community to expand the existing BNHP Nursery as described below.

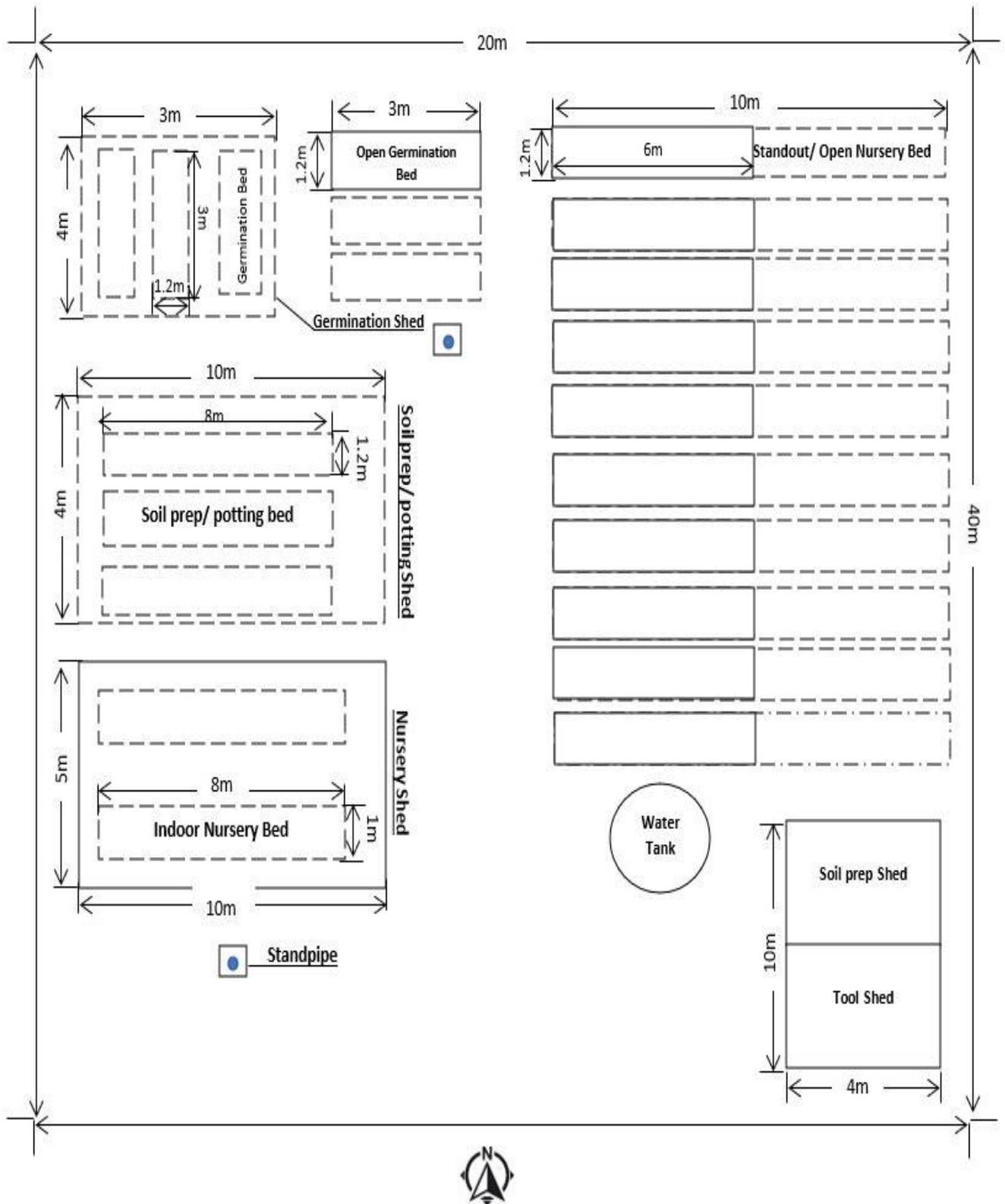


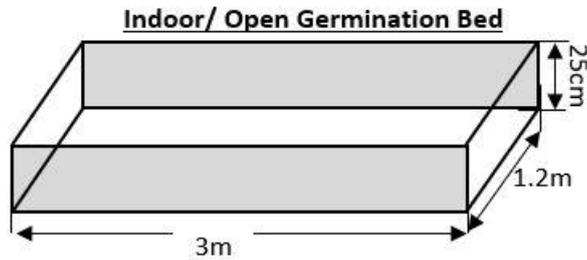
Figure 1: Layout of the BNHP Nursery (not drawn to scale). Note existing structures are in bold lines. Structures that require extension work are in dashed lines. The nursery shed requires new shed nets and beds. Soil preparation/ potting shed and germination shed are new structures required by the BNHP nursery with indoor beds.



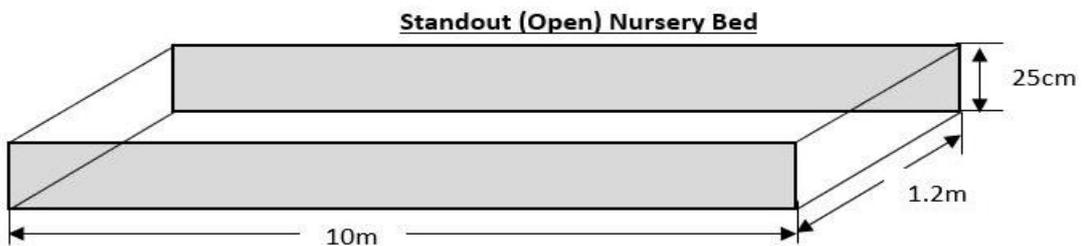
Figure 2: Existing structures at the BNHP Nursery

Figure 3: Sketch of improvement and expansion works with dimensions required for BNHP Nursery.

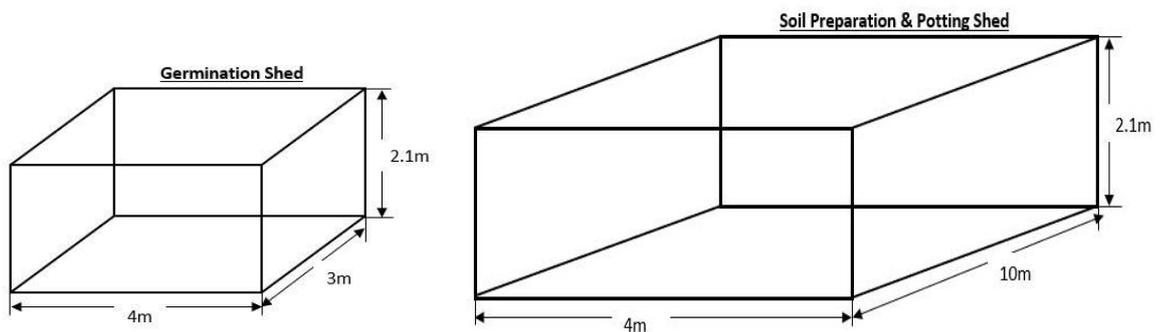
- a. Indoor/ Outdoor (open) Germination Boxes: 3m x 1.2m x 25cm



- b. Standout (open) Nursery Bed: 10m x 1.2m x 25cm



- c. Germination shed and soil preparation and potting shed: (4m x 3m x 2.1m), (10m x 4m x 2.1m)



Scope of Work

The contractor will:

1. Develop a detailed technical proposal including certified design and drawings to scale of the extension structure and budget (including labour and all materials) for construction with the following specifications:
 - a. The BNHP Nursery to have a new soil preparation and potting shed (4m x 10m x 2.1m) and a new germination shed (3m x 4m x 1.2m) with indoor germination boxes 2.5m x 1.2m x 0.25m. The sheds are to be constructed with timber and shed net 70% - 50% green cloth covering.
 - b. Construction of a total of fifteen (15) timber Standout (open) nursery beds 10m x 1.2m x 0.25m to hold a total of approximately 25,000 seedlings, depending on the sizes of planter bags (see Figure 3 b).



- c. Indoor and Outdoor (open) germination boxes (3m x 1.2m x 0.25m) will be constructed inside the proposed BNHP germination shed with additional standout (open) germination bed at BNHP nursery.
 - d. Construction of a soil preparation and potting shed (10m x 4m x 2.1m) and a germination shed (3m x 4m x 2.1m) for BNHP to be able to cater for the estimated 25, 000 seedlings and wildings. 3 Germination bed (2.5m x 1.2m x 0.25m), 3 Soil preparation and potting beds (8m x 1.2m x 0.25m) will also be constructed inside the germination and soil preparation and potting sheds.
 - e. Nursery standout (open) beds with timber frames extension will be constructed from the existing 6m x 1.2m x 0.20m beds to 10m x 1.2m x 0.20m beds to cater for the 25, 000 seedlings and wildings at BNHP Nursery.
2. Undertake and complete construction of the above under supervision by MFR Nursery Officer and PACRES Project Officer once the design has been approved by SPREP and Nursery Officer MFR.

Note:

- a. The MFR Nursery Officer and SPREP will certify the design and drawings to scale of the nursery extension;
- b. The technical proposal must identify a waste treatment strategy, other risk areas such as whether there is a need to clear the area for the extension, local materials to be used etc. and identify strategies to mitigate these risks;
- c. Workers insurance is required and workers must wear appropriate Work Health Safety compliant clothing including safety boots etc;
- d. Construction will be supervised by PACRES Project Officer and MFR Nursery Officer; and
- e. The MFR Nursery Officer and SPREP will approve each stage of the construction based on consultant's agreed work plan.

Project Schedule

This activity is to be completed by **30 November 2021**. Expected project activity is detailed in Table 1 below.

Table 1: Project Schedule and deliverables

No.	Activity
1	Notification of successful consultant
2	Contract signed
3	Commencement meeting via Skype with the successful contractor, SPREP, MFR Nursery Officer and PACRES Project Officer
4	Approval of design and budget
5	Undertake and complete construction work under supervision of PACRES Project Officer and MFR Nursery Officer

Budget

The Financial Proposal to be priced based on detailed design and including all costs of labour, materials, transportation of materials and construction.

Experience and qualifications

The Contractor is expected to have the following qualifications and expertise:

1. More than five (5) years' experiences in building construction work and previous experience in building forestry nurseries or similar structures.
2. The contractor must have their own tools and equipment and all the necessary licenses, certifications, permits and consents and insurance, including workers insurance for building works in Solomon Islands. Workers must wear appropriate Work, Health Safety (WHS) compliant clothing including safety boots.
3. Record of having successfully worked with communities and government institutions.
4. Good spoken and written English and fluency in Solomon Islands pidgin will be an advantage.