

ANSWERS TO CLARIFICATION QUESTIONS

File: AP_6/5/9
RFT: 2021/073
Date: 27 September 2021
To: Interested suppliers
Contact: Maraea S. Pogi maraeap@sprep.org
Subject: Request for tenders: **Scoping Study for Bulky Waste Recycling**

Question 1:

I would like to ask what the potential upper limit for this tender is price wise as this is not provided in the Tender document.

Response:

We will consider financial proposals in the range of USD 150,000 – USD 180,000.

Question 2:

I would get grateful if you could send me a copy of Attachment A as noted below.

2.3 The Terms of Reference and the Specific Duties of the Consultant are set out in Attachment “A”.

Response:

Apologies for the misunderstanding the RFT makes an incorrect reference to an Attachment “A”. The Specific Duties of the Consultant are set out in the [Terms of Reference on pages 4 -7](#).

Question 3:

Is there a set budget for this Tender? If yes, please provide us the total amount. If no, then what is the expected or reasonable amount you anticipate will be suitable for undertaking the Scope of Work for this Tender?

Response:

Refer Question 1.

Question 4:

Is the budget (if known) inclusive of all costs including cost for the supply of:
- Labour



- Materials
- Travel/Accommodation (if required), and
- Related reimbursable costs

Response:

Yes

Question 5:

Time frame for execution of the Tender SoW seems to be quite tight and in our view not enough time has been allocated under this Tender to ensure an effective and successful completion of the Tender as highlighted especially under Task 2, 3 & 4 of the SoW. From our past experience applying for SPREP Tenders, it takes more than 1 to 2 months before a decision is made on the successful Tenderer. Given the closing date for this Tender is on the 8th October, 2021 and the expected completion of the SoW for the Tender by the successful Tenderer is 26th November, 2021 we feel that the timing may be unrealistic.

Response:

We have anticipated this and are open to negotiations with the winning bid.

Question 6:

Is travel to actual PICs allowed under this Tender? We note from the task descriptions under Task 2 and its 11 sub-tasks all point towards work that requires to be undertaken physically by being present in all the respective PICs directly. Given the international travel restrictions brought about by the Covid 19 pandemic, how does SPREP intend to facilitate the collection of the critical information listed by the successful Tenderer? We also note that the Research Plan should clearly identify any tasks or responsibilities necessary for SPREP to undertake and we assume this may assist with any travel restrictions that may hinder information gathering efforts by the successful Tenderer per the SoW prescribed in this Tender.

Response:

We don't expect travel due to COVID but we expect consultants to have people on the ground to undertake some tasks in-country. SPREP will provide contact details of Focal Points whom the consultant can liaise with. SPREP will also provide relevant information to assist with parts of the study.

Question 7:

If the Tender is only expecting a "hypothetical research plan to be developed" and that this plan will be used as the basis for a later actual project implementation than this information needs to be made very clear in the SoW for the Tender. We say this based on the assumption that the tight (short) timeframe for this Tender is intended to only allow for a Scoping document to be developed?

Response:



We will work with the successful bidder to improve and update the research plan so it should be more than just a hypothetical research plan.

Question 7:

Can a list be provided of any background data / information SPREP would be able to provide to the successful consultant (apart from reports available in the public domain) to support this study? This would assist us to better understand the key information gaps and extent of additional research required.

Response:

SPREP is currently finalizing waste audit reports for 13 of our Member countries and we can make these reports available. Raw data on these audits should be available on the Inform Portal on the SPREP website. We can also provide reports of waste management legislative assessments done on all countries by PacWaste Plus project. These are also available on the SPREP and PacWaste Plus websites.

Question 8:

Can it be assumed that this research study is undertaken only as a desktop study with no site visits to the respective countries, especially due to current Covid-19 travel restrictions?

Response:

Yes. It is largely a desktop study, but we expect the consultant to have people on the ground (in country) for data collection with respect to ELVs, white goods and other key study parameters.

Question 9:

Can SPREP provide suitable contacts in each of the countries with whom we can consult with to assist with data/information collection?

Response:

We can provide contact details of Focal Point for the ISLANDS Project to the successful consultant, and they can in turn point them to the most appropriate people on the ground.