

ANSWERS TO CLARIFICATION QUESTIONS

File: AP_6/15
RFT: 2021/060
Date: 11 November 2021
To: Interested suppliers
Contact: Maraea S. Pogi maraeap@sprep.org
Subject: Request for tenders: **AFD SWAP Project Audit**

Question 1:

Appendices 4.2 to 4.4 were not included in the documents sent through and titled "ORG 1/40"

Response:

Appendices 4.2 and 4.3 are now on the SPREP website [2021/085 Request for Tenders: Appointment of Auditors for Agence Française De Développement \(AFD\) Sustainable Waste Actions in the Pacific \(SWAP\) Project 2020-2023 | Pacific Environment \(sprep.org\)](#)

Please disregard reference to Appendix 4.4 - there is no set template however pls refer to the TOR which outlines the report structure and content.

Question 2:

It is now November and the timetable states that the indicative start date is 10 Sep 2021. Please provide the updated indicative start date. Additionally, what are the indicative start dates for 2021, 2022 and 2023?

Response:

The indicative start date will be January 17, 2022. And the indicative dates for the 2021, 2022 and 2023 audits will be the first week of February of the following year.

Question 3:

Will the engagement be based on a SPREP standard contract template or will it be based on the engagement letter and standard terms and conditions issued by the external auditor?

Response:

The engagement will be based on a SPREP standard contract template but an engagement letter can be Annexed to the contract. Contract template is attached.

Question 4:

Could you confirm that the submission to the tender as well as the final restitutions must not be *French* written?

Response:

We confirm that all documents produced under the SWAP must be provided in English, including all documents submitted within this tender and the final reports.

Question 5:

Indicative commencement date

Response:

Refer question 2

Question 6:

Please confirm the period cover by this tender/proposal submission. Given the statement "The first year covered by the audit is 27th February 2020 to 31st December 2020. The contract is for the duration of the project but will be reviewed after every twelve months." On page10 of the RFT.

Response:

The tender covers the four years of the project 2020, 2021, 2022 and 2023.

The contract will be for the duration of the project however will be subject to review every twelve months to ensure consultant is successfully meeting the deliverables as outlined in the contract.